**EBF Community Membership Application Form** *(v. 12APR2024)*

The European Bioanalysis Forum (EBF vzw) is a non-profit organisation comprised of bioanalytical experts and leaders from R&D pharmaceutical companies and CROs (contract research organisations) with hands-on regulated bioanalysis laboratory activities in Europe.

The members share a common vision to advance our understanding of topical concerns through discussion of scientific, technological, and regulatory issues of bioanalytical interest.

These are described in the EBF Mission statement: <https://e-b-f.eu/home-2/>

Ground rules for membership:

* R&D Pharma and Biotech companies and CROs with hands-on regulated bioanalysis laboratory activities supporting a portfolio with assets at least in support of clinical phase of development based in Europe can become member.
  + - For Pharma R&D, managing a bioanalytical portfolio qualifies.
    - For CROs, having only business development representation in Europe does not qualify.
    - Generic drug/biosimilars companies can be accepted on a case-by-case basis.
* Member actively contribute to the EBF mission, i.e., active participation to internal strategic meetings, active contribution in EBF project teams, participation to EBF organised workshops & symposia…
  + - Candidate members should have at least participated to 2 externals symposia (i.e., Focus Workshops or Open Symposia) prior to being accepted as members.

Although discussions try to be applicable for all, we have two technology-focussed interest groups within EBF, i.e., CHROM (small molecules / chromatography based) and IGM (large molecules / LBA based). A company can apply for only one of these groups (and identify a representative for either CHROM or IGM) or for both (and identify a representative for both CHROM and IGM).

The representative(s) (*aka core members*):

* should have senior empowerment in their own company on BioA matters.
* is (are) single point of contact for the EBF and represent their company on EBF matters internally.
* share(s) ongoing EBF discussion and recommendations back into their organisation to allow better visibility of the EBF with their peers and stakeholders.
* Participates to the strategic meetings\*, but can be replaced by an (*a priori* identified) deputy.

\* The two strategic meetings are the March Strategy Meeting, SM (in Belgium) and November Year End Members Meeting, YEMM (venue connected to the Open Symposium)).

* is (are) based in Europe.

Active participation in EBF is mandatory for core member or deputy. Minimal requirement: all core member(s) or deputy((ies) need to attend both strategic face-to-face meetings (SC and YEMM). Failure to be attend both meetings for 1y (1y = defined as 2 consecutive meetings) will automatically suspend membership.

As non-profit organisation, the EBF vzw does not support business development activities at their internal meetings and workshops nor at the yearly Open Symposium beyond the activities contractually agreed as part of sponsoring of the EBF Open Symposium. The EBF does not present at vendor meetings, does not participate in purely for-profit conferences, does not allow advertisements of members or invites, or the use of the EBF logo for business development activities by any of their members. Any public use of the brand and logo needs approval by the EBF Steering Committee (SC). Failure to comply can lead to suspending or cancelation of membership.

Application for membership needs to be sent to [info@e-b-f.eu](mailto:info@e-b-f.eu).

The EBF SC will review the applications and may request additional information and/or to decline your application in case that it does not fulfil the requirements. For practical reasons of integrating new members into the EBF community and teams, we limit the window for joining the EBF from December to Mid-February. Exceptions are at the discretion of the EBF SC.

1. **Company related questions**

|  |  |
| --- | --- |
| **Name of Company:** | |
| **Company address - location of main operational BioA lab:**  **Lab activities include:**  **Other locations of operational BioA labs (can be outside Europe):** | |
| Does your organisation perform regulated Bioanalysis in a laboratory? (= GxP) | *GLP: Yes/no*  *GCP: Yes/no* |

1. **Representative (i.e. core member) related questions**

|  |  |
| --- | --- |
| Name company’s representative to EBF-CHROM | Name:  e-mail:  telephone:  position/role: |
| Name of deputy\* for EBF-CHROM | Name:  e-mail:  telephone:  position/role: |

|  |  |
| --- | --- |
| Name company’s representative to EBF-IGM | Name:  e-mail:  telephone:  position/role: |
| Name of deputy\* for EBF-IGM | Name:  e-mail:  telephone:  position/role: |

*By applying, and once accepting membership, you agree with the terms outlined in this application form.*

|  |  |  |
| --- | --- | --- |
| Date/signature:  Representative in EBF-CHROM |  | Date/signature:  Representative in EBF IGM |